

Clark Wideman

From: "Erin Spokas" <office@marshalltownbroadcasting.com>
To: <todd@marshalltownbroadcasting.com>; <kyle@marshalltownbroadcasting.com>
Cc: <clark@marshalltownbroadcasting.com>; <carolyn@marshalltownbroadcasting.com>
Sent: Tuesday, January 18, 2011 8:21 AM
Attach: invoice.pdf
Subject: FW: Registration Confirmation: Career Fair 2011

-----Original Message-----

From: pcds@drake.edu [mailto:pcds@drake.edu]
Sent: Tuesday, January 18, 2011 8:21 AM
To: office@marshalltownbroadcasting.com
Subject: Registration Confirmation: Career Fair 2011

Tuesday, January 18, 2011, 08:20 am

Dear Clark Wideman:

*TAM
FEB 3, 2011*

This is to confirm your registration for Drake University Career Fair 2011. In the event your company will need to cancel and not attend the event, a full refund will be issued if your cancellation is received by January 26, 2011.

If you have any questions or concerns, please contact Professional & Career Development Services at 515-271-3721. We look forward to seeing you at the Drake University Career Fair 2011, and thank you for your interest in recruiting our students!

Thank you,

Drake University Professional & Career Development Services Annette Watson Chrystal Stanley Kelli Pitts

1/18/2011

IOWA STATE UNIVERSITY

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RECEIVED
DEC 20 2010
BY: OKCW

2011 Spring Engineering, Business/Liberal Arts & Huma

invoice



Terms: Payment due upon Invoice. Sorry, no credit card payment accepted.
For your reference our TAX ID # is 42-6004224
Make checks payable to: Iowa State University Spring 2011 Career Fairs

Invoice Date: December 20, 2010

Invoice Number: 20101220-00001

Invoice For

Marshalltown Broadcasting, Inc/KXIA/KFJB

Clark Wideman
123 West Main Street
PO Box 698
Marshalltown, IA 50158

PH: (641) 753-3361

FAX: 641-752-7201

clark@marshalltownbroadcasting.com

Send Payment To

1320 Gerdin
Iowa State University
Ames, IA 50011-1350
(515) 294-2540 or (515) 294-2542

Charges

Business/Liberal Arts & Human Sciences Spring Career Fair Registration | February 09, 2011 (1.00 @ 650.00)

SUBTOTAL:

\$650.00

BALANCE DUE:

PAYMENT DUE: UPON RECEIPT

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Welcome to **Career Fest**, AIB's annual career fair sponsored by Career Services. Today you will have an opportunity to meet with more than 50 employers and graduate schools who are interested in recruiting AIB students and alumni for graduate programs and for full-time, part-time, and internship positions.

We offer the following tips to maximize the time you spend at the Career Fest:

- ▶ **Review the list of organizations** and booth layout (see map) - determine where the organizations you want to visit are located. Have a pen/pencil and paper available to take notes.
- ▶ **Meet as many representatives as possible** and include various types of organizations. You may be surprised what you can learn about an employer's needs by asking a few simple questions. By broadening your focus, you may find your ideal job in an organization where you least expected or decide to pursue further education.
- ▶ **Introduce yourself**, state the type of position you are interested in finding, and give your résumé to the organization's representative if a résumé is accepted. Ask questions if you are gathering information about future career opportunities. (See page 2 for examples)
- ▶ **Collect business cards** from those organizations who interest you.
- ▶ **Ask for advice** on how to apply online to get your application noticed and how to follow up. Do not be discouraged if an employer refers you to their website to apply. Many companies have a paperless application process and may not accept a paper résumé.
- ▶ After Career Fest, **follow up with employers or graduate schools**. The search does not end when you leave the fair, so call, write, or send an e-mail to prospective employers or universities and remind them of your meeting and your continued interest.

Contact us for assistance or visit us online at www.aib.edu – Student Affairs – Career Services. Career Services, located in Fenton Hall, is open to serve you Monday and Tuesday, 7:30 a.m. – 5:30 p.m. and Wednesday, Thursday and Friday, 7:30 a.m. – 4:00 p.m.

We wish you success in your career search and look forward to working with you in the future.

Jane DeHaven
Director of Career Services
(515) 246-5342
dehavenj@aib.edu

Toni Humpfer
Assistant Director of Career Services
(515) 246-5383
humpfert@aib.edu

OUTREACH ACTIVITY DESCRIPTION FORM

Year: 2011	Name of Activity: Central Iowa Job Fair - April 6, 2011
Marshalltown Community College	
Staff Attending:	
Clark Wideman, General Manager Todd Steinkamp, KXIA Program Director	
Description of Initiative:	
This event was formerly the MCC Job Fair, with the name change to Central Iowa Job Fair in 2010. In 2011 sixty (60) employers participated which is a 20% increase over the previous year. Marshalltown Broadcasting became one of the sponsoring organizations in 2004.	
Enclosure: Job Fair Overview and Registration	

JOB FAIR REGISTRATION FORM

MARSHALLTOWN AREA CHAMBER OF COMMERCE
MARSHALLTOWN COMMUNITY COLLEGE/ IOWA VALLEY CONTINUING EDUCATION
BUENA VISTA UNIVERSITY
IOWA WORKFORCE DEVELOPMENT CENTER
RADIO STATION KDAO
RADIO STATION KFJB/KXIA
JOB AND GRADUATE SCHOOL FAIR
April 6, 2011

PLEASE PRINT LEGIBLY

I/We will attend:

Name: Clark Wideman Position Title: General Manager

Name: Todd Collins Position Title: Program Manager - KIX101.1

Organization: Marshalltown Broadcasting, Inc. KFJB and KIX101.1

Mailing Address: PO Box 698

City Marshalltown State IA Zip 50158

Telephone: 753-3361 Fax: 752-7201

Email: clark@marshalltownbroadcasting.com Include in booklet? Yes No

ONE 8 FT. TABLE PER ORGANIZATION WILL BE PROVIDED. THERE ARE VERY LIMITED OUTLETS FOR THOSE REQUIRING PLUG-INS. PLEASE INDICATE IF YOU WILL NEED AN OUTLET AND WE WILL TRY TO ACCOMMODATE YOUR NEEDS. Yes No

Table coverings will not be furnished.

In the space provided, please describe the employment opportunities and/or career fields, which your organization hires for, and the job fair representative will be prepared to discuss with the attendees.

Radio Sales Associates, (full and part-time), Radio Announcers - Entry Level to Experienced (full and part-time), News Interns (part-time)

PLEASE RETURN REGISTRATION FORM, ANY ADS AND/OR CONTRIBUTIONS BY February 28, 2011

TO

**Sandy Supianoski
Marshalltown Community College
Career and Employment Center
3700 S Center St
Marshalltown IA 50158
Phone: 641-844-5780 Fax: 641-754-1343
Email Address: sandy.supianoski@iavalley.edu**