

OUTREACH ACTIVITY DESCRIPTION FORM

Year: 2009	Name of Activity: Summer Intern
Description of Initiative: June 30, 2009 - August 30, 2009	
-We were contacted by the student, Brittany Sanderson, who was attending Kirkwood Community College in	
Conrad, Iowa, to inquire if we had any intern opportunities available. After interview and reviewing her course	
of broadcast related subjects, we offered Brittany Sanderson a summer internship position. She performed a	
variety of duties for internal and external promotions for KXIA-FM and KFJB-AM	
-Clark Wideman, General Manager	



RECEIVED  
JAN 05 2009

BY: *PCW*

**Clark Wideman**

**From:** <isucareerfairs@iastate.edu>  
**To:** <clark@marshalltownbroadcasting.com>  
**Sent:** Monday, January 05, 2009 7:26 AM  
**Attach:** invoice.pdf; Hilton Shipping Information.pdf; Hotel-Motel Reservations-Engineering-Business-LAS.doc  
**Subject:** Registration Confirmation: 2009 Spring Engineering, Business/LAS Career Fairs\*

Monday, January 05, 2009, 08:26 am

Dear Marshalltown Broadcasting, Inc/KXIA/KFJB,

Thank you for registering your participation in the Iowa State University Spring 2009 Career Fair at Hilton Coliseum and/or Scheman Building. We very much appreciate your involvement.

Attached is your invoice for the Spring Career Fair, You can log into ISU CMS and find lodging and shipping information in the "Document Library."

Please let us know if you have any questions. In the meantime, we are looking forward to seeing you at Iowa State University in January!

Iowa State University Career Management Services  
Spring 2009 Career Fairs  
isucms@iastate.edu  
(515) 294-2540 (Engineering) or (515) 294-2542 (Business)

1/5/2009



**Clark Wideman**

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**From:** "DeHaven, Jane" <dehavenj@AIB.EDU>  
**To:** <undisclosed-recipients:>  
**Cc:** "Humpfer, Toni" <HumpferT@aib.edu>  
**Sent:** Friday, April 03, 2009 2:53 PM  
**Attach:** Employer Evaluation.doc  
**Subject:** Thanks for attending AIB's Career Fest; evaluation attached

Thank you for your organization's participation in the AIB Career Fest. **Please pass our thanks on to all your representatives who participated.** We know you carefully consider how to spend your recruiting dollars and time away from the office and are glad you chose AIB.

Over 250 students and alumni attended the event. I appreciate the time you spent sharing information about career opportunities for part-time and full-time employment with our first-year, second-year, soon-to-be graduates, and alumni. You have valuable insight to share with students at all stages of their academic careers.

Your feedback about the event is valuable to us in planning future events. If you have not yet returned your evaluation, I encourage you to do so. A copy is attached. You may e-mail or fax it back to my attention.

**I would love to hear about the outcomes of your interviews with AIB students. If you have interviewed or hired an AIB student or alum, please let us know.** We send a congratulations card to the students who are hired.

Thank you again for being part of Career Fest!  
Jane



*...your future awaits*

**Jane DeHaven**  
Director of Career Services  
AIB College of Business  
2500 Fleur Drive  
Fenton Hall - 2nd Floor  
Des Moines, IA 50321-1799  
515-248-5342  
Fax: 515-697-5920

*AIB College of Business is dedicated to providing quality educational opportunities that prepare students to build careers in business.*

4/8/2009





March 10, 2009

Clark Wideman  
KFJB/KXIA  
123 W Main St  
Marshalltown, IA 50158

Dear Clark:

Thank you for registering for this year's Job Fair 2009 on April 1. We are looking forward to having you on campus and hope you find your day to be beneficial.

The fair is being held from **10:00 a.m. to 2:00 p.m.** in the "New" Student Activity Center. You are encouraged to have your booth set up by **9:30 a.m.** and can come as early as 8:00 a.m. We also ask that you wait to tear down until **2:00 p.m.** An eight foot rectangular table will be provided, but table coverings are not provided. Wireless internet is available if interested. Just a reminder-bring application forms with you or a web address to share as we will have a bank of computers available for online applications.

A campus map is enclosed for your convenience. When arriving at Exit 185 on Highway 30, there will be signs leading to the campus on Highway 14. Go to the south campus driveway (next to ball diamonds) and follow the signs to the gym. We encourage you to pull up to the Student Activity Center entrance where there will be assistants available to help unload. We ask that you park in a designated area southwest of the gym.

Continental breakfast will be available in the Tiger Hall adjacent to the gym. Submarine sandwiches and pop will be available in the same area anytime after 11:30. Please feel free to use the hospitality area throughout the day. There is no cost to your organization. We do appreciate all of the donations sent to help defray the costs.

**The fair will attract students and others actively seeking employment as well as those who are merely gathering information; therefore, some of the students may not be dressed appropriately or have resumes.**

We are pleased that you will be attending the Job Fair, and we look forward to seeing you on Wednesday, April 1. If you have questions or if circumstances should arise and you are no longer planning to attend, please call (641) 844-5780. Please note: **The College will be closed for Spring Break the week of March 16<sup>th</sup> and we will return the 23<sup>rd</sup>.**

Sincerely,

Sandy Supianowski  
Director, Employment Specialist

RECEIVED  
MAR 12 2009

BY: *CLW*

cc: TODD  
Kyle

*Pls see me, Clark*

MARSHALLTOWN  
COMMUNITY COLLEGE

Iowa Valley Community College District

3700 South Center Street  
Marshalltown, IA 50158  
Phone: (641) 752-7106 or  
1-866-MCC-IS-IT  
Fax: (641) 752-8149